



EMPLOYMENT APPLICATION

Coldwater Creek is an equal opportunity employer and all applicants will be considered without regard to race, color, creed, gender, marital status, sexual orientation, pregnancy, childbirth or pregnancy-related conditions, age, religion, national origin, disability, handicap or any other basis protected by local, state or federal law.

Sign _____
Sign _____

PERSONAL

Name: (please print) _____ SS# _____ - _____ - _____

Current address: _____

Telephone number: _____

POSITION

Position applied for: _____ Location: _____ Full-time Part-time Temporary

If you are not available to work Coldwater Creek's hours of operation, please list any exceptions: _____

Referral source: CWC employee / Name: _____ Employment agency Job Fair Newspaper Radio Other: _____

Have you ever filed an application with Coldwater Creek before? Yes No If yes, please give date: ____ / ____ / ____

Have you ever been employed by Coldwater Creek before? Yes No If yes, please give date: ____ / ____ / ____

Do you have any relatives currently working for Coldwater Creek? Yes No

If so, name of relative and employment location: _____

On what date would you be available to start work? ____ / ____ / ____ What are your salary requirements? \$ _____ Hr Mo Yr

Are you over 18 years of age? Yes No

Have you ever been convicted of a felony crime or have you been convicted of a misdemeanor in the last seven years? Yes No

If yes, please list details, including date(s) of conviction(s) and jurisdiction(s) of crime(s).
(Convictions will not necessarily disqualify applicant. Each case is considered individually.)

WORK EXPERIENCE

May we contact your current employer? Yes No If yes, please initial here

Employer:	Dates employed From: _____ To: _____
Address:	Hourly rate/salary: _____
Telephone number: () _____	Supervisor: _____
Job title:	Reason for leaving: _____
Duties:	

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Duties:	

Have you ever been fired or forced to resign from any employment?
 Yes No If yes, please explain: _____

BUSINESS REFERENCES

Give (three) 3 business references who are not related to you.

Name	Position	
Company	Business Phone ()	Home Phone ()
Name	Position	
Company	Business Phone ()	Home Phone ()
Name	Position	
Company	Business Phone ()	Home Phone ()

EDUCATION

Education (Circle last year completed)	School name, City, State	Major subjects	Diploma/Degree
High school 9 10 11 12			<input type="checkbox"/> Yes <input type="checkbox"/> No
Junior College 1 2 3 4			<input type="checkbox"/> Yes <input type="checkbox"/> No
College 1 2 3 4			<input type="checkbox"/> Yes <input type="checkbox"/> No
Graduate 1 2 3 4			<input type="checkbox"/> Yes <input type="checkbox"/> No
Other (Business, Vocational, Military)			<input type="checkbox"/> Yes <input type="checkbox"/> No

SKILLS AND QUALIFICATIONS

Please indicate the job skills you possess:

Computer Software: _____

Computer Hardware: _____

Spreadsheets: _____

Telephone Skills: _____

Typing: _____ words per minute

10 Key Forklift Hand-truck Pallet Jack Other: _____

SIGNATURE

I understand that Coldwater Creek may obtain and use a "consumer report" from a "consumer reporting agency" in considering my application for employment. I agree to sign all necessary authorizations upon request by Coldwater Creek to obtain such information.

I authorize the release to Coldwater Creek of all high school, college or other educational records pertaining to my attendance or course work.

I authorize my former employers to release to Coldwater Creek all information contained in human resource files concerning me, and to provide to Coldwater Creek information concerning my performance, terms and conditions of employment, and the reason(s) for my separation of employment. I release my former employers from any liability that may arise as a result of their providing this information to Coldwater Creek.

I understand that I may be required to take and pass a drug test prior to employment with Coldwater Creek, and I agree to such testing.

I understand that no contract of employment with Coldwater Creek will exist at any time or be created as a result of Coldwater Creek hiring me, or by any representation made by any person at any time, with the exception of a written contract signed by the CEO of Coldwater Creek. I understand and agree that if I am hired by Coldwater Creek, my employment can be terminated with or without cause, and with or without notice, at any time at the option of the company or myself. I also understand and agree that all terms or conditions of employment, including benefits and Human Resource policies, are subject to change by Coldwater Creek at any time without notice.

In compliance with the Immigration and Reform Control Act of 1986, I understand that any job offer by Coldwater Creek is contingent upon presenting the required documentation to prove that I am a U.S. citizen or authorized to work in the United States.

I certify that all statements made by me on this application are true and complete. I understand that any misrepresentation or falsification of statements made in this application are grounds for immediate disqualification or termination of employment.

Signature _____

Date ____ / ____ / ____